

Using the Scan box with No Scanner Option

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You do not need a scanner to use the scan box, you can simulate a scan by using the Tab Button on your keyboard. In the scan box you can type in the Item Name, Item UPC, Manf. Part #, Vendor Part#, Vendor UPC, and Descriptions.

Partial entries can also be entered in the scan box and separated by spaces to help find search terms located with the search fields. Results will be returned based on what you enter in the scan box.

Depending on the Version of All Orders that you are currently running you may need to run some scripts to enable the use of searching for the Item UPC, Manf. Part #, Vendor Part#, Vendor UPC, and Descriptions.

Run this script 1st and try it out:

```
insert into companypreference (PreferenceName,PreferenceValue) values ('SearchDesc','1');
```

If you are still not able to search partial in the scan box you may also need to run a 2nd script:

```
insert into companypreference (PreferenceName,PreferenceValue) values ('EnableSampleTracking','1');
```

If you are not familiar with how to run a script here are some instructions:

1. Login to All Orders as Admin
 2. In All Orders do File - Maintain
 3. Click the 'Advanced' Tab
 4. Press the 'Run DB Command' button
 5. Cut and paste the script into the box
 6. Press the 'Run' button
 7. You will get a message 'Command completed successfully'
 8. X out of the window
 9. Close file Maintenance window
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